

Date:

The Manager,
The Kodungallur Town Co operative Bank Ltd No 102,
..... Branch.

Sir / Madam

Name of Primary
Account Holder

Address

.....

.....

Sub: - **Change in Mobile No. in respect of SMS-Service Facility**

This is to inform you that, I am maintaining SB / CD / CC A/c No. _____ with
your _____ branch (Customer ID _____). While availing SMS-Service
facility, I had registered my mobile number as _____. But the said number has
been changed. I request you to change / update my New Mobile number _____
& my email ID is _____.

I also hereby declare that original terms and conditions stated while availing SMS-
Service facility will be binding on me / us.

Thanking You

Yours truly,

1. Mr. / Mrs _____ Sign :
2. Mr. / Mrs _____ Sign :
3. Mr. / Mrs _____ Sign :
4. Mr. / Mrs _____ Sign :

Branch use

Received the request from Sri. / Smt. _____ on _____ and
forwarded to Head Office.

Forwarded to HO

(Sign)

Branch Manager

Head Office use

Received on _____
Updated on _____

Authorized Officer